



Car Spa, Inc. House Account Program

Car Spa has a program designed to manage House Accounts. House accounts are billed weekly with a single invoice. In some cases, accounts will have net 30 terms to pay on invoices. To qualify for this program, we need you to fill out the House Account Application and Info sheet and return with all information completed in order to be considered. There is no upfront fee associated with starting a House Account however we do require a minimum spend of \$100 weekly in services. **Not meeting the required spend may result in a \$25 monthly fee or account suspension.**

The House Account Application requires the following information:

- Business Data
- Personal Guarantee of payment
- Bank References
- Trade References

Processing Highlights

- Car Spa will create a detailed bill for each 4-week period of transactions. Some (not common) cases can be billed weekly.
- Possession of a card **is not** required to charge a service your account.
- Payment is typically set up on net terms so you can pay multiple invoices at a time based on date issued.

Customer benefits:

- Ease of use for the customer
- Fast processing of vehicles and paperwork
- Convenient billing
- Low volume of paperwork
- Option to have a custom service sign in sheet



Car Spa House Account Application/Agreement

4835 LBJ Frwy Suite 650, Dallas, TX 75244 fax 469-916-2240, email fleet@carspa.net

Name/Address

Last:	First:	Middle Initial:	Title:
Name of Business:			Tax I.D.#:
Address:			
City:	State:	Zip:	Phone:

Company Information

Type of Business:	In Business Since:
Legal Form Under Which Business Operates: Corporation	Partnership
State of Incorporation or Origin: Proprietorship	
If Division/Subsidiary, Name of Parent Company:	In Business Since:
Name of Company Principal Responsible for Business Transactions:	Title:
Address:	
City:	State:
Zip:	Phone:

Bank References

Institution name:	Institution name:	Institution name:
Checking Account #: (optional)	Savings Account #: (optional)	Home Equity Loan: Loan Balance:
Address:	Address:	Address:
Phone:	Phone:	Phone:

Trade References

Company Name:	Company Name:	Company Name:
Contact Name:	Contact Name:	Contact Name:
Address:	Address:	Address:
Phone:	Phone:	Phone:
Account Opened Since:	Account Opened Since:	Account Opened Since:
Credit Limit:	Credit Limit:	Credit Limit:
Current Balance:	Current Balance:	Current Balance:

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. I hereby accept all charges applied to this house account. In consideration of Car Spa opening the house account pursuant to this application the undersigned hereby agrees to unconditionally guarantee payment of all amounts due under the Car Spa house account opened pursuant to this application and agreement. The undersigned guarantor further agrees to pay the total balance due on the account opened pursuant to this application and agreement upon demand, without requiring Car Spa to proceed first to enforce payment against the applicant liable on this account. In the event of default by the applicant, guarantor hereby waives notice of default, and agrees that this guaranty shall be applicable until the account has been terminated and all amounts due hereunder have been paid in full. The undersigned guarantor agrees that in the event the account is not paid as agreed, Car Spa may report that undersigned's liability to the credit bureaus and others who may lawfully receive such information. The applicant hereby agrees to the payment terms of _____ days. This house account will not include fuel purchases of any kind.

Signature of Guarantor

Title

Date



Car Spa Location # _____

Manager _____

Car Spa Account Information and Approval Form – Fill out top portion

Type of Account: **House** Fleet

Company Name: _____

Address: _____

Contact Name & Title: _____ Phone: (____) _____

Bill to name: _____ **Email:** _____

Bill to Address: _____

Billing preference: Mail; Email Estimated # of vehicle to be serviced weekly: _____

Estimated spend per week: \$ _____

Identifying ID required? If yes what _____ Copy of receipt required? Y or N

Type of service(s): Exterior Wash; Full Service Wash; Detail; Oil Change; Emissions

Mark all that apply

For Car Spa Use Only

** Managers – mark the agreed upon washes and list any special **approved** pricing. Approved pricing must be provided in writing. FSS can submit for approval if needed.

	Exterior Wash	Full Service Wash	Detail	Oil Change	Emissions	WSR
Quantity						
Pricing/Each						

For House Acct:

Three Credit References Received From Applicant

Terms: net _____ days

*Identifying ID type: _____

(License plate, Employee ID, Vehicle ID, etc.)

For Fleet Account:

Number of Cards requested: _____

Application Approved

Not Approved

By: _____

Date: _____

Ralph J. Guarino, President

Account Set-Up Complete

Account Set-Up Not Complete

Date: _____

Tony Schneider, CIO

Sent to location manager: _____ Date: _____